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North Dakota Apartment Association Convention & Trade Show

Hosted by the Bismarck Mandan Apartment Association
 February 20, 2019
 Radisson Inn, Bismarck

SPONSORSHIP OPPORTUNITIES

Royal Flush \$5,000 *1st come, 1st serve only one available

- Full page colored ad in back of catalog book
- Company logo and name on sign for casino night sponsor
- 2 free registrations
- Trade Show booth (1st choice in selecting location of booth)
- Company logo on nametags
- Sponsorship recognition at hospitality room
- Free one year membership to NDAA (includes full page ad in quarterly newsletter 4 issues total)

Straight Flush \$2500

- Name and Logo on sign for banquet sponsorship
- Full page ad
- 2 free registration
- Company logo on name badge
- Trade show booth

Four of a Kind \$1500

- Name and Logo on sign for all breaks sponsored
- Full page ad
- 1 free registration

Full House: \$1000

- Name and logo listed on sign for all seminars
- 1 free registration
- Half page ad

Flush: \$500

- Half page ad
- Trade show booth – 1

Straight: \$250

- Full page ad in convention catalog

Three of a Kind: \$100

- Company name listed in convention catalog

YES, I want to be a participant!

- Royal Flush
 Straight Flush
 Four of a Kind
 Full House
 Flush
 Straight
 Three of a Kind

Company Name: _____ Contact Person: _____

Company Address: _____ C/S/Zip: _____

Telephone: _____ Fax: _____ Email: _____

Do you need? Electricity Yes No Will you be using the table provided? Yes No

NOTE: All artwork in pdf or jpeg must be emailed prior to February 8th, 2019 (full page size 8-1/2 x 11)

Please make checks payable to: BMAA State Convention
 Box 1793 / Bismarck, ND 58502
 Email artwork to: mona@midco.net

Trade Show/Sponsor Information

Sponsor/Exhibitor Participation

BMAA will send an email confirmation of assigned booth space prior to the conference to all attendees that provide an email address.

The BMAA reserves the right to approve all Sponsorship/Exhibit requests, and will refund monies paid for requests that are not accepted.

Exhibitor agrees to comply with all regulations detailed below. Submission of an Exhibitor application implies consent.

Trade Show Hours

The Trade Show will begin at 5:30 pm on February 20th and will end at 7:00 pm on February 20th. The Trade Show will be held in conjunction with the social, Hors d'oeuvres will be served.

Cancellation by Exhibitor

If the Exhibitor notifies the BMAA in writing by January 11th, 2019, that it will not occupy the exhibit space, all fees paid by the Exhibitor will be refunded. No refund of any fees will be made if such notice is received after January 11th, 2019.

Exhibit Rules and Regulations

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save the BMAA and all sponsoring organizations and their employees and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines, and attorney's fees arising out of or caused by installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any liability caused by the sole negligence of the BMAA or sponsoring organizations.

In addition, the Exhibitor acknowledges that the BMAA and sponsoring organizations do not maintain insurance covering Exhibitor property and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage insurance covering Exhibitor losses.

The Exhibitor further agrees to indemnify and fully pay and reimburse the BMAA for any and all costs of replacement of damaged property, and for the restoration and repair of premises, property, equipment and facilities of the Providers, which are in any way damaged, destroyed or otherwise defaced or injured by Exhibitor use, including members, employees, agents, contractors and invitees of the Exhibitor.

BMAA will exercise reasonable care for the protection of Exhibitor materials and displays for the duration of the published conference schedule.

Exhibit Handling/Storage

Exhibitor shall make their own arrangements for shipment, delivery, receipt and storage of exhibit materials.

Exhibitor shall also be responsible for removal of all their materials from the facility of the Provider.

Any materials not properly removed by the Exhibitor shall be considered refuse and discarded.

To make handling and storage arrangements, contact the Sales Office of the Radisson Hotel at (701) 255-6000. The Radisson Hotel's address is 605 E. Broadway Avenue, Bismarck, ND 58501. Be sure to note your company's names, the name of the individuals picking up the packages and that it is for use during the BMAA / NDAA conference.

Exhibit Set-up and Teardown

Exhibit set-up will begin at 1:00 p.m. on February 20, 2019. BMAA requires that all exhibits be completely set-up by 4:30 p.m. on February 20, 2019.

Dismantling of exhibits will be permitted beginning at 7:30 p.m. on February 20, 2019. All exhibits must be dismantled and removed by 11:00 p.m. on February 20, 2019.

Conducting Exhibits

There will be NO security provided in the exhibit area. The safety and security of materials, promotional items, etc. is the responsibility of the Exhibitor.

No part of an exhibit may be more than ten feet in height, and the front and sides of the exhibit may not be more than four feet high. No part of an exhibit shall obstruct the view of adjacent booths. Exhibits shall not be unduly noisy, glaring or otherwise objectionable. In addition, electrical, audio or mechanical apparatus that interfere with other exhibits are prohibited.

Electricity is available at specified booth spaces. If Exhibitor requires electricity in their booth space, it will be their responsibility to note this on their registration form and to provide extension cords.

Exhibitor shall comply with municipal, state and federal laws, rules and regulations, including, but not limited to fire and safety codes, building codes, the requirements of the Americans with Disabilities Act, and all laws relating to access by disabled persons.

Violation

In the event of a violation, the BMAA may evict an Exhibitor from their exhibit booth and/or have their exhibit materials removed. No fees will be returned to the Exhibitor and the Exhibitor shall be liable to the BMAA for the costs associated with such eviction.

Interpretation and Amendments

The BMAA reserves the right to interpret and amend the Sponsor/Exhibitor rules as it deems proper, to ensure the success of the conference.

Rules

All matters, issues or questions not covered on this Sponsor/Exhibitor Information sheet are subject to the sole decision of the BMAA.